Diploma in Teaching English as a Second Language (BE101)

Cohort
Academic Session November

Volume 3 (Issue 3)

ABOUT KPTM

Kolej Poly-Tech MARA (KPTM) is a private higher educational institution wholly owned by Majlis Amanah Rakyat (MARA). KPTM offers a wide range of educational opportunities in the field of information technology, computer sciences, accounting, business management, engineering and health sciences.

VISION

To become an institution that provide high quality education to produce credible human capital.

MISSION

Leading academic and personality excellence towards the optimum individual potential.

SHARED VALUE

Trustworthy | Synergistic | Caring

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Message from the Chief Executive Officer

Welcome to KPTM. I believe a college is a place for you to gain knowledge and skills that you will use for the rest of your life. Here at KPTM, we are committed in creating the right environment and culture for learning.

Developing the right culture is essential to create an environment that is conducive for learning. Faculty members and students as well as the college staff work together to build such environment. We provide learning opportunities through problem-based learning (PBL) that requires students to search for solutions and answers through discussions with the lecturers. This is unlike the conventional teaching where lecturers supply all input to the students.

KPTM is proud of its long years of academic pursuit. During these years we have engaged ourselves with students from all walks of life, turning them from immature youngsters to well-rounded individuals ready to take on the world. We will do our best to develop and mould you towards having towering personalities.

As an educator, my professional roadmap has always directed me to work from a place of high standards, high expectations, and excellence. The KPTM team is dedicated to the same standards for our students. We strive to always motivate our students to achieve high academic achievement by providing outreach, academic support, and a climate that encourages self-empowerment. As a result, we reinforce successful enrolment, retention, academic success, and graduation of students from diverse backgrounds.

I graciously welcome you as higher education aspirants and look forward to the creation of new ventures and exemplary work from all of you.

Wishing you all the best!

Sincerely,

CHIEF EXECUTIVE OFFICER
Kolej Poly-Tech MARA

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MESSAGE FROM THE DEAN, FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Dear Students,

This programme handbook is destined to guide and facilitate Diploma in Teaching English as a Second Language (TESL) students to be familiar with the programme structure and other relevant details regarding this 2 year and 4 month-programme. The handbook is also developed meticulously with a principled intention to provide general information and guidance to enable students to undergo and complete the programme effectively and within the allocated period.

It is very valuable for students of this programme to utterly recognize the contents of this handbook in order to avoid unnecessary glitches that might delay a successful and desired completion of studies.

It is also our hope that this programme handbook will be a functional guidance to enable you, students to acclimatize yourselves with the academic and social environment as college students to excel fittingly and achieve holistic accomplishments.

Furthermore, we sincerely and confidently believe that a promising future is guaranteed for students who choose to be enrolled here provided that the students are positive and committed towards your studies.

It has been a customary practice of successful students here to fully occupy their time not only to find their passion and achieve their potentials, but also to develop skills that will see them beyond college life.

We hope you will enjoy the course and experience a productive relationship with your lecturers as well as the support staff at KPTM.

DEAN
Faculty of Humanities and Social Sciences
Kolej Poly-Tech MARA

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Programme Brief

Diploma in Teaching English as a Second Language (TESL) was established in June 2010 with a purpose of teaching English language to students at elementary level. Graduates are eligible to teach English in private primary schools or continue their studies to Degree level.

The programme has received full accreditation from MQA and is designed to produce graduates who will demonstrate a set of learning outcomes that possess advanced linguistic competence; operate as an effective and efficient TESL practitioner; possess and demonstrate the qualities of having high market values that suit the demands of the industry; as well as operate and be responsive socially and professionally.

This programme consists of various structures and covers different aspects such as: *Education Foundation* (i.e. Listening and Speaking Development, Reading and Writing Development, English Grammar Development), *Discipline Core* (i.e. Psychology in Education, Principles and Practices in Language Teaching, Teaching English Grammar, The Teaching of Listening and Speaking Skills, The Teaching of Reading and Writing Skills), *HEP Compulsory Course* (i.e. Study Skills, Pengajian Islam/ Pembangunan Pemuda, Pengajian Malaysia, Khidmat Masyarakat/ Pengurusan Masjid), *Electives* (i.e. Third Language), and *Professional Teaching Training* (i.e. Teaching Practice).

Besides acquiring the theoretical knowledge and skills of classroom learning from the areas specifically to the educational field, students experience the actual teaching environment via Teaching Practice at public or private primary schools in which they are evaluated through a series of observations. This helps graduates to enhance their teaching skills.

At the end of the programme, graduates should cultivate their potential that can be contributed to national development. They are expected to meet the need for English language teachers who are knowledgeable and skilful to comply with the standard of education in Malaysia.

Programme Information

1. **Programme Title** **:** Diploma in Teaching English as a Second
Language (TESL)

2. **Programme Code** **:** BE101

3. **Duration** **:** 2 Years 4 Months

4. **Total Credit Hours** **:** 90

5. **Medium of Instruction** **:** English

6. **Entry Requirement:**

Candidates must fulfil the entry requirements as follows:

   i. Pass SPM/SMPV or equivalent with THREE (3) credits in any subject;
   OR
   ii. Pass STPM, with minimum Grade C (GP 2.0) in any subjects;
   OR
   iii. Pass STAM, with minimum grade of Maqbul;
   OR
   iv. Pass in SKM level 3 in a related field:
   OR
   v. A certificate or its equivalent in a related field.

7. **Programme Description:**

This is a homegrown programme which is designed and conducted by KPTM with an advisory panel of experts from public and private higher education provider and industrial experts with the main objective of producing English language educators. The students will be involved in a variety of learning environments and instructional delivery methods. Throughout the programme, students will participate in lectures, demonstrations, peer teaching, group teaching and individual teaching practice.

8. **Programme Educational Objectives:**

The programme educational objectives are:

PEO1   Apply knowledge proficiency in the English language encompassing the areas of reading, writing, listening and speaking and skills to perform as an effective TESL practitioner. (LO1 & LO2)

PEO2   Communicate and contribute in team problem solving tasks within educational settings. (LO3 & LO4)

PEO3   Develop individual who possesses appropriate characteristics, qualities, values, interpersonal and leadership skills as well as awareness of cultural differences. (LO5, LO6 & LO9)

PEO4   Manage information effectively and apply administrative skills for lifelong learning pertaining to educational development. (LO7 & LO8)

9. **Programme Outcomes:**

At the end of the programme, students should be able to:

PO1 - Demonstrate understanding basic principles of education and knowledge competence in English language. (LO1)

PO2 - Apply fundamental English skills and teaching methodologies for teaching purposes. (LO2)

PO3 - Demonstrate ethical responsibility and commitment towards the need of teaching in society. (LO5)

PO4 - Demonstrate good values, ethics and professionalism in teaching profession. (LO6)

PO5 - Practise leadership skills through various classroom, group and field work activities. (LO9)

PO6 - Analyse and apply with language and literature elements to interact effectively and work collaboratively within and beyond academic contexts. (LO3, LO4 & LO5)

PO7 - Pursue further teaching skills and manage lesson with suitable resources to meet the organisation's standards and objectives. (LO7)

PO8 - Plan and organise educational and language projects which involve managerial or entrepreneurial skills. (LO8)

10. Career Opportunities:

Graduates of this programme can embark on a fulfilling career as an English language educator or trainer at learning institutions such as private primary schools, English language training centres, tuition centres or; further their study at any public or private universities. Additionally, graduates may strive for employment in the fields of marketing, public relation (PR), journalism, publishing, broadcasting, advertising and training. Graduates will find a good variety of career opportunities in both public and private sectors where the demand for skilled staff continues to rise.

11. Awarding Body:

Kolej Poly-Tech MARA

Academic Planner

ACTIVITY	APRIL (day/week)	JULY (day/week)	NOVEMBER (day/week)
Registration (New Students)	Day 1	Day 1	Day 1
Induction	Day 2 - 4	Day 2 – 4	Day 2 - 4
Registration (Returning Students)	Day 3	Day 3	Day 3
Lectures and Add/Drop Session	Week 1 - 2	Week 1 - 2	Week 1 - 2
Lectures	Week 1 - 7	Week 1 - 14	Week 1 - 14
Revision Week	1 week	1 week	1 week
Final Examination	1 week	2 weeks	2 weeks
Semester Break	4 weeks	3 weeks	2 weeks

Note: Actual calendar will be distributed during registration.

The Academic Calendar for KPTM has the following features:

- THREE (3) intakes for one academic year: APRIL, JUY & NOVEMBER.

- 14 instructional weeks for JULY and NOVEMBER and 7 instructional weeks for APRIL.

- 2 weeks of Final Examination period with 1 week of revision week for final examination preparations.

- Class replacement will be done in cases where public holidays disrupt the teaching and learning activities.

- The College reserves the right to make any changes to the academic calendar when necessary. Students are advised to be aware for announcements regarding changes at all times.

- The College reserves the right to make any changes to the academic calendar when necessary. You are advised to read notices at all times.

Academic Regulations

- All KPTM students are subjected to the Academic Rules and Regulations as outlined in the **Buku Peraturan Akademik Kolej Poly-Tech MARA 2022.** A copy of this booklet will be given to every student upon registration.

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- All KPTM students pursuing academic programmes in collaboration with local or foreign partner institutions are also subjected to the rules and regulations of the partner institutions. A copy of this booklet will be given to students of the respective programme during the Academic Briefing within the Induction Week.

NO	NEW CODE	COURSE NAME	COURSE STATUS	CREDIT	TOTAL SLT	ASSESSMENT		PRE REQ
						CONTINOUS	FINAL	
PROGRAM STRUCTURE NOVEMBER							
FACULTY OF HUMANITIES AND SOCIAL SCIENCES							
DIPLOMA IN TEACHING ENGLISH AS A SECOND LANGUAGE (BE101)							
GRADUATION CREDIT REQUIREMENT 90							
**YEAR 1**							
**SEMESTER 1**							
1	HPC1013	Listening and Speaking Development 1	Education Foundation	3	120	70	30	NONE
2	HPC1023	English Grammar 1	Education Foundation	3	120	60	40	NONE
3	HPC1033	Reading Development 1	Education Foundation	3	120	60	40	NONE
4	HPC1043	Writing Development 1	Education Foundation	3	120	60	40	NONE
5	MPU2183	Penghayatan Etika dan Peradaban	HEP Compulsory Course	3	120	70	30	NONE
	MPU2133	Bahasa Melayu Komunikasi 1			121	70	30	NONE
6	HFA1013	Bahasa Arab Asas	Electives	3	120	100	0	NONE
	HFM1023	Introduction to Mandarin			120	100	0	NONE
	HFF1023	French 1			120	100	0	NONE
			Total	**18**				
**SEMESTER 2**							
7	HPC2013	Listening and Speaking Development 2	Education Foundation	3	120	100	0	HPC1013
8	HPC2033	Reading Development 2	Education Foundation	3	120	70	30	HPC1033
9	HPC2043	Writing Development 2	Education Foundation	3	120	70	30	HPC1043
10	HPC2023	English Grammar 2	Education Foundation	3	120	60	40	HPC1023
			Total	**12**				

		SEMESTER 3						
11	HED2013	Principles and Practices in Language Teaching	Discipline Core	3	123	100	0	NONE
12	HED3153	History and Philosophy of Education	Discipline Core	3	120	70	30	NONE
13	HET3073	Teaching English Grammar	Discipline Core	3	120	100	0	HPC2033
14	MPU2223	Study Skills	HEP Compulsory Course	3	120	70	30	NONE
	MPU2213	Bahasa Kebangsaan A			120	70	30	NONE
15	MPU2353	Kursus Integriti dan Anti Rasuah	HEP Compulsory Course	3	120	60	40	NONE
			Total	15				
		YEAR 2						
		SEMESTER 1						
16	HSL1083	Introduction to Sociolinguistics	Discipline Core	3	120	70	30	NONE
17	HSL1093	Introduction to Literature	Discipline Core	3	120	70	30	NONE
18	HET3113	The Teaching of Reading and Writing Skills	Discipline Core	3	120	100	0	HPC2023
19	HET3083	The Teaching of Listening and Speaking Skills	Discipline Core	3	120	100	0	HPC2013
20	HED3103	Sociology of Education	Education Foundation	3	120	70	30	NONE
21	MPU2412	Khidmat Masyarakat 1	HEP Compulsory Course	2	80	100	0	MPU22XX
	MPU2422	Pengurusan Masjid			80	100	0	MPU22XX
			Total	17				
		SEMESTER 2						
22	HED3113	Education in Malaysia	Discipline Core	3	120	100	0	NONE
23	HSL3093	Drama Production	Discipline Core	3	120	100	0	NONE
24	HED3123	Curriculum and Instructions	Discipline Core	3	120	100	0	NONE
			Total	9				
		SEMESTER 3						

25	PEN2303	Digital Entrepreneurship	Compulsory Course	3	120	100	0	NONE
26	HET3093	Language Tests in School	Discipline Core	3	120	70	30	NONE
27	HET3103	Language Programme Planning and Development	Discipline Core	3	120	100	0	NONE
28	HED3133	Psychology in Education	Discipline Core	3	124	70	30	NONE
			Total	**12**				
YEAR 3								
SEMESTER 1								
29	HED3147	Teaching Practice	Professional Teaching Training	7	280	100	0	PASSED ALL COURSES UP TO SEMESTER 5
TOTAL				**7**				
				90				

SLT: Student Learning Time

    * MPU2213 Bahasa Kebangsaan A is COMPULSORY to students who did not obtain a credit in Bahasa Melayu at SPM level.

    Students who obtained a credit in Bahasa Melayu (SPM) are exempted from this course and to be replaced by other MPU22XX course.

Course Information

YEAR 1 (SEMESTER 1)

HPC1013 LISTENING AND SPEAKING DEVELOPMENT 1
Prerequisite: None

This course is designed to provide the students with practice in oral communication and listening skills for an academic environment. As part of the course, students will listen to materials from a variety of sources such as lectures, dialogues and news report. Students will be provided along with opportunities of presentation, participating in group discussions and the techniques to maximize listening and speaking skills.

HPC1023 ENGLISH GRAMMAR 1
Prerequisite: None

This course is designed to strengthen and enhance competency in English Grammar. They will learn Parts of Speech, Questions Formation and Subject-Verb Agreement. This is a prerequisite course for English Grammar 2.

HPC1033 READING DEVELOPMENT 1
Prerequisite: None

This course is designed to enhance students' ability in their reading skills in the English language. It focuses on the major aspects of reading skills including previewing, scanning, skimming and others. They also are taught in using vocabulary knowledge for effective reading, making inferens and conclusion.

HPC1043 WRITTING DEVELOPMENT 1
Prerequisite: None

This course is designed to improve students' ability in their writing skills in the English language. It focuses on the major aspects of writing skills including summarizing, paraphrasing, composing and giving personal response.

MPU2183 PENGHAYATAN ETIKA DAN PERADABAN
Prerequisite: None

Kursus ini mempersiapkan pelajar untuk menghayati etika dan peradaban yang wujud dalam masyarakat kepelbagaian etnik di Malaysia untuk memperteguhkan pemikiran kritikal dan analitikal mereka bagi menangani kehidupan yang lebih mencabar. Pengisian kursus ini memfokuskan kepada penghayatan etika dan peradaban dalam acuan Malaysia. Pelajar akan didedahkan dengan dinamika konsep etika dan peradaban yang menjadi kekuatan kepada pembentukan negara Malaysia berdasarkan susur masa evolusi sejarahnya dari era pra-kolonial sehingga ke pasca-kolonial. Kefahaman tentang pembentukan etika dan peradaban dalam masyarakat kepelbagaian dibincangkan bagi meningkatkan penghayatan etika dan peradaban ke arah pemantapan kesepaduan nasional dan bangsa Malaysia. Peradaban acuan Malaysia perlu dikupas serta diperdebatkan dalam aktiviti akademik berpandukan Perlembagaan Persekutuan sebagai tapak integrasi dan wahana etika dan peradaban. Pembinaan kesepaduan

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nasional amat dipengaruhi oleh globalisasi dan perkembangan teknologi maklumat dan komunikasi yang kompleks. Oleh kerana itu, penghayatan etika dan peradaban menzahirkan perilaku tanggungjawab sosial dan digerakkan pada peringkat individu, keluarga, komuniti, masyarakat, dan negara. Justeru, perubahan yang berlaku dalam masyarakat dan pembangunan langsung ekonomi telah membawa cabaran baru dalam mengukuhkan kelestarian etika dan peradaban di Malaysia. Amalan Pendidikan Berimpak Tinggi (HIEPs) dipraktikkan dalam pengajaran dan pembelajaran bagi mendalami kursus ini. (pengajaran & pembelajaran).

MPU2133 BAHASA MELAYU KOMUNIKASI 1
Prerequisite: None

Kursus ini melatih pelajar antarabangsa untuk berkomunikasi dalam Bahasa melayu asas yang meliputi situasi kehidupan harian. Pelajar akan diperkenalkan dengan peraturan dan penulisan Bahasa melayu mudah. Pengajaran dan pembelajaran akan dilaksanakan dalam bentuk kuliah, tutorial, tugasan dan pengalaman pembelajaran pelajar di dalam dan di luar kelas. Pada akhir kursus ini, pelajar diharap dapat berkomunikasi dan menulis karangan dengan menggunakan ayat mudah dengan berkesan.

HFA1013 BAHASA ARAB ASAS
Prerequisite: None

Kursus ini akan mendedahkan kepada pelajar perkara-perkara asas dalam bahasa Arab seperti huruf-huruf hijaiyyah, tatabahasa dan empat kemahiran bahasa (mendengar, membaca, menulis dan bertutur). Kursus ini juga melatih pelajar melengkap dan membina ayat-ayat mudah dan dialog-dialog ringkas dalam Bahasa Arab berdasarkan situasi tertentu.

HFM1023 INTRODUCTION TO MANDARIN
Prerequisite: None

This course covers information to the Chinese universal pronunciation system (Hanyu Pinyin), Chinese simplified characters, basic speaking, listening, writing and reading skills for communicate purposes on selected topics in daily life.

HFF1023 BEGINNER FRENCH
Prerequisite: None

This course is designed to focuses on exposure to, and practice of, general language functions in spoken, written and aural forms. Grammatical structures necessary for the production of the target language and practice of pronunciation, intonation and stress. It helps to develop language-learning skills and to foster cultural (Francophone) awareness.

YEAR 1
(SEMESTER 2)

HPC2013 LISTENING AND SPEAKING DEVELOPMENT 2
Prerequisite: HPC1013

This course is designed to improve students' listening and skills in English. It is a second level course intended to develop students' listening and speaking skills. This is a continuation of the previous subject which is Listening and Speaking Development 1. This course enhances student's confidence through speech presentation, group discussion and role play. It focuses mainly on effective listening skills and the production of correct English pronunciation.

HPC2023 ENGLISH GRAMMMAR 2
Prerequisite: HPC1023

This course is designed to enhance students' basic English grammar skills. It focuses on the different components in English Grammar such as tenses, modal auxiliaries, passive, clauses, gerunds and infinitives, and conditionals. Students must successfully complete English Grammar 1, prior to enrolling in English Grammar 2.

HPC2033 READING DEVELOPMENT 2
Prerequisite: HPC1033

This course is designed to improve students' knowledge on reading skills. Students are introduced to more complex reading materials and tasks to help enhance their understanding in and skills through reading different genres. They also will be exposed to the content structure of academic text, figurative and literal language and book reviewing skills.

HPC2043 WRITTING DEVELOPMENT 2
Prerequisite: HPC1043

This course is designed to improve students' knowledge on writing skills. Students are introduced to more complex reading and writing materials and tasks to enhance their writing skills as well. Exposure on citation skills to avoid plagiarism is also taught.

YEAR 1
(SEMESTER 3)

HED2013 PRINCIPLES AND PRACTICES IN LANGUAGE TEACHING
Prerequisite: NONE

This course is designed to focus on language teaching methodologies, approaches and principles for ESL. This course also provides students with a basic understanding of language acquisition, classroom management and basic practices for ESL teaching.

HED3153 HISTORY AND PHILOSOPHY OF EDUCATION
Prerequisite: NONE

This course introduces students to the historical and philosophical factors which influence education. In addition, this course also allows students to draw out the educational implications of these philosophies by placing them in the context of education, schooling, curriculum, and instruction.

HET3073 TEACHING ENGLISH GRAMMAR
Prerequisite: NONE

This course is designed to focus on language teaching methodologies, approaches and principles for ESL. This course also provides students with a basic understanding of language acquisition, classroom management and basic practices for ESL teaching.

MPU2223 STUDY SKILLS
Prerequisite: None

Study Skills is designed to help students improve their study skills and develop their ability to use it. This subject is also geared to provide the students with the awareness on the knowledge and tools that the students need in order to build the skills for lifelong learning. In addition, it will guide the students in understanding what they can do to be more efficient and effective learner. The learning strategies taught in this course are meant to be used for learning tasks in class, work and in their personal lives.

MPU2213 BAHASA KEBANGSAAN A
Prerequisite: None

Kursus ini menawarkan kemahiran berbahasa dari aspek mendengar, bertutur, membaca dan menulis sesuai dengan tahap intelek pelajar. Tujuan kursus ini adalah untuk meningkatkan kecekapan berbahasa dalam konteks rasmi dan tidak rasmi. Pengajaran dan pembelajaran akan dilaksanakan dalam bentuk kuliah, perbincangan, tugasan, aktiviti kebahasaan, lakonan, ujian dan peperiksaan. Pada akhir kursus ini, pelajar diharapkan dapat menguasai kemahiran berbahasa secara lisan dan tulisan.

MPU2353 INTEGRITI DAN ANTIRASUAH
Prerequisite: NONE

Kursus ini merangkumi konsep asas rasuah termasuk nilai integriti, antirasuah, bentuk perlakuan rasuah, salah guna kuasa dalam aktiviti seharian dan organisasi serta kaedah pencegahan rasuah. Kes berkaitan rasuah juga dibincangkan. Kaedah pengajaran dan pembelajaran dilaksanakan dalam bentuk 'pembelajaran berdasarkan pengalaman' melalui aktiviti individu dan kumpulan. Pada akhir kursus ini, pelajar dapat memahami amalan integriti, konsep rasuah, antirasuah dan salah guna kuasa serta pencegahan rasuah dalam masyarakat dan organisasi.

YEAR 2
(SEMESTER 1)

HSL1083 INTRODUCTION OF SOCIOLINGUISTICS
Prerequisite: NONE

This course is designed to introduce sociolinguistics and show how trends and developments in language are often related to the developments in society. The main basis for any conclusions as to the nature of the relationship between language and society will be provided by an examination of linguistic variation. After a general introduction to the field of sociolinguistics and a discussion of different approaches to the study of language in society, students will consider the effect of social factors, such as socio-economics class, gender and situation, on language use.

HSL1093 INTRODUCTION TO LANGUAGE ARTS
Prerequisite: NONE

This course is designed to introduce and develop the ability to analyse and interpret literary works using literary elements of fictions, poetry and play. By focusing on short story, novel, poetry and drama, students will learn on ways to analysing the literary devices, comprehending the themes and its underlying messages by applying the elements of prose and poetry. They will also develop the skills of expressing the texts through acting and poem.

HET3113 THE TEACHING OF READING AND WRITING SKILLS
Prerequisite: HPC2033

This course is designed to develop an understanding of theoretical concepts, strategies and classroom implementation to effectively teach reading and writing skills within the ESL primary school context.

HET3083 THE TEACHING OF LISTENING AND SPEAKING SKILLS
Prerequisite: HPC2013

This course is essential for students to understand several approaches and techniques of teaching listening and speaking skills. It also provides platform for students to gain practical experience in the field.

HED3103 SOCIOLOGY OF EDUCATION
Prerequisite: NONE

This course is designed to introduce the students to sociological theories of education, identify the major concepts and main features of their applications, and evaluate critical issues related to the fields of study. The students also will be equipped with a basic understanding of how the education system functions in society. Through assigned tasks, students are expected to develop skills to critically evaluate and analyse their social realities through the lense of different theoretical frameworks.

MPU2412   KHIDMAT MASYARAKAT 1
Prerequisite: MPU2243

Modul ini memberi peluang kepada pelajar untuk memahami kursus khidmat masyarakat berdasarkan pengalaman praktikal bersama masyarakat setempat dengan melibatkan bersama agensi sukarelawan. Di akhir kursus ini pelajar memperolehi kecekapan dalam mengurus sesuatu program kemasyarakatan melalui kemahiran insaniah seperti menyelesaikan masalah dan kerjasama dalam kumpulan.

MPU2422   PENGURUSAN MASJID
Prerequisite: MPU2243

Kursus ini memberi peluang kepada pelajar memahami secara mendalam peranan dan fungsi institusi masjid di samping memberi pendedahan kepada pelajar tentang peranan dan etika kerjaya pentadbiran institusi tersebut melalui aktiviti yang dijalankan.

YEAR 2
(SEMESTER 2)

HED3113 EDUCATION IN MALAYSIA
Prerequisite: NONE

This course is designed to equip students with Malaysia's educational landscape that evolved from a fragmentary system inherited from the British colonial administrators until now. This subject will focus on the description of the Malaysian educational system as seen through the policies, laws, and regulations that have contributed to the development of the system.

HSL3093 DRAMA PRODUCTION
Prerequisite: NONE

This course is designed to introduce students to drama and its elements. Students will then be exposed to the techniques in drama training as well as script writing which then will be employed through drama performance. It also increase students' confidence, fluency, and the linguistic ability. It provides a non-conventional context for authentic and effective language practice. In the process, it will increase their confidence in using the language, the use of integrated skills in reading and writing script, and presenting the play will also increase their overall language competency.

HED3123 CURRICULUM AND INSTRUCTIONS
Prerequisite: NONE

This course is designed to provide students with an extensive understanding of curriculum development and instruction field through discussions of the philosophy, theories as well as models of curriculum and instruction in Malaysia and other countries. Students will also be exposed to the current issues related to curriculum and instruction field.

YEAR 2
(SEMESTER 3)

PEN2303   DIGITAL ENTREPRENEURSHIP
Prerequisite: None

This course examines the theory and practice of promoting online technologies in start-ups and existing firms. It explores successful frameworks, strategies, funding techniques, business models, risks, and barriers for introducing break-through products and services. Students will develop business folio for articulating, evaluating, refining, and pitching a

new product or service offering, either as a start-up business plan or a new initiative at an existing firm.

HET3093 LANGUAGE TESTS IN SCHOOL
Prerequisite: NONE

This course is designed to provide students with the relevant knowledge in constructing a reliable and valid test to assess language learning. Students are also required to construct language test items and present them as part of the course evaluation. At the end of the course, students will produce a complete test paper.

HET3103 LANGUAGE PROGRAMME PLANNING AND DEVELOPMENT
Prerequisite: NONE

This course is designed to provide students with the ability to design and manage a language development programme. Students will conduct a simple research in order to identify factors that most likely to influence a language development programme. Emphasis is placed on the proposal writing, presentation, brochures, management of event and report writing.

HED3133 PSYCHOLOGY IN EDUCATION
Prerequisite: NONE

This course is designed to introduce the concepts, theories, and research in educational psychology. The topics covered include cognitive development during the school years, learning theories, instructional approaches, motivation and individual differences.

YEAR 3
(SEMESTER 1)

HED3147 TEACHING PRACTICE
Prerequisite: PASSED ALL COURSES

This course is designed to expose the final semester students to undergo 14 weeks of practicum in schools/relevant education institutions. They are required to be the teacher's assistant in English subject at any level found appropriate by the school and the syllabus that they are attached to. Each practicum teacher will be assigned to a supervising lecturer from the college, a supervising teacher from the school (school mentor) and a school's co-curricular/sports activities advisor. The focus of this tenure is on the development of teaching experience for the practicum teachers. With this teaching practice and learning activity, they will gain confidence in teaching, enable them to put theory into practice as well as make adaptations in preparation of joining the teaching profession.

STUDY PATH

DIPLOMA IN TEACHING ENGLISH AS A SECOND LANGUAGE (TESL)

CAREER OPPORTUNITIES IN:

- Teaching
- Journalism
- Publishing
- Public Relations
- Broadcasting
- Advertising
- Training
- Researching
- Educating

PhD IN EDUCATION @ LANGUAGE FIELDS

MASTER OF EDUCATION (TESL)
MASTER OF APPLIED LINGUISTICS
@ ANY RELEVANT FIELDS

DEGREE IN EDUCATION (TESL)
DEGREE IN APPLIED ENGLISH LANGUAGE STUDIES @
ANY RELEVANT FIELDS

DIPLOMA IN TEACHING ENGLISH AS A SECOND LANGUAGE (TESL) @KPTMKL

SIJIL PELAJARAN MALAYSIA